



## **PrivacyPolicy**

### **Millicent Sword Equine Massage Therapist**

This Policy describes the information that 'Millicent Sword Equine Massage Therapist' gathers on or through the website and Social Media Page and how we use and disclose such information, and the steps we take to protect such information. By visiting the Sites, or by using any Services, you consent to the privacy practices described in this Policy.

#### **Information we collect:**

User provided information: When you use the services by Millicent Sword Equine Massage Therapist, you may provide personal information such as name, email address, mobile phone number and home/yard addresses.

#### **How we use the information collected:**

##### **Operations:**

The personal data provided is used for the services provided by Millicent Sword Equine Massage Therapist to be carried out effectively. Personal data enables Millicent Sword Equine Massage Therapist to carry out Massage Sessions and to send clients necessary details and aftercare after a Massage Session.

#### **Who do we disclose information to?**

Millicent Sword Equine Massage Therapist does not intentionally disclose personal information to third parties without consent of the client. We do work with third party service providers to host the website and social media platform but the information they see is limited (private message function on social media for example).

#### **How to amend or remove your personal data:**

To remove or amend any of the personal data Millicent Sword Equine Massage Therapist holds then please send us an email found on the website page or through social media to request this. If a Client requests us to remove any data, we will respond within 5 working days. We will delete, amend any Personal Data that we are storing only if we receive a written request to do so from the Client who is responsible for such Personal Data, unless we have a legal right to retain such Personal Data. We reserve the right to retain a copy of such data for archiving purposes, or to defend our rights in litigation. You may decline to share personal data with us but this may mean that parts of the service cannot be provided to you (Equine Massage Session).

#### **Data Security:**

The personal data we hold is appropriately secured accepted industry standards to protect the information given to us. However no method of transmission over the Internet is 100% secure. We cannot guarantee the security of the personal information given to us, so you do so at your own risk. If you believe the personal data you have shared with us has been compromised, then please send us an email or message on our website or social media site.



**Contact us:**

Please contact us with any questions about this policy, your privacy and personal details by email-  
[millicent.sword@outlook.com](mailto:millicent.sword@outlook.com) or social media site.